



Wick Players

14/14a Moray Street, Wick, Caithness, KW1 5QF
Registered Scottish Charity No. SC019009
Private Limited Company No. SC358114

Policy

Policy No. POL04

Please take note that where the words “we”, “us” or “directors” are stated, this refers to the board of directors of Wick Players who oversee the successful running of the club.

The board of directors of Wick Players has adopted this policy and each member is expected to support and to comply with it.

Policy on Junior Members Attending Parties.

Wick Players is committed to a policy on junior members attending parties which are being held by Wick Players.

Wick Players have long enjoyed the tradition of holding parties for everyone who has been involved with a production, at the end of a performance run. However, when a Production involves adult and junior members, particular issues must be addressed to ensure child protection matters are attended to, that club members and parents of young individuals are clear about procedures and the responsibilities regarding junior members attending these parties, and that everyone gets an equal opportunity to enjoy the party.

Wick Players must abide by the following:

- A named member of the production crew should be appointed to take responsibility for the administration of the permission slips required by this policy.
- A minimum of two adult members should be nominated to take responsibility for the implementation of this policy during the event / party.
- Nominated adult members should ensure that the party begins as promptly as possible for junior members, while adult members complete the postproduction clear up.
- Junior members will not be permitted to attend the party without submitting a completed permission slip in advance of the party. This permission slip must include an emergency contact number and must be signed by a parent or guardian.
- A register must be compiled from completed permission slips.
- The arrival of junior members must be recorded on the register. Any junior members who have a completed permission but has failed to arrive at the party within thirty minutes of the party beginning should be contacted directly, or by their emergency contact number.
- The party should be restricted to one part of the building (i.e- downstairs only).
- The departure of junior members must be recorded on the register and they should be signed out by their parent or guardian., unless it has been indicated on their completed permission slip that they can leave unaccompanied.
- Unless otherwise agreed by the board of directors of Wick Players, must leave the party no later than 22:00 hours, unless a specific time is stated on their completed permission slip.
- Junior members whose parent or guardians are also attending the party may remain at the party at the discretion, provided they take responsibility.

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- Alcohol consumption of members under the age of eighteen years old at postproduction parties is strictly prohibited.

Wick Players will ensure that all directors are aware of this policy.


Wick Players undertake to make a copy of this policy and the code of practice available to all members.

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This policy was accepted by the board of directors of Wick Players on: *02/03/2022*

Signed on behalf of the board of directors of Wick Players:

A handwritten signature in black ink, appearing to read 'Jayden Alexander', written over a faint circular stamp.

Jayden Alexander

(Secretary)